

## Memorandum Of Understanding

This memorandum of understanding is entered into between IIIT, Vadodara and Government of Gujrat situated at Gandhinagar (hereinafter referred to as DA-IICT) a university established under the State Act of Gujrat devoted to Undergraduate and Postgraduate Education and Research in Information and Communication Technology, and is effective from 1st June, 2014.

### 1) scope of services

- I. Guidance in selection of faculty and other non teaching staff.
- II. A) Design and development of course curriculum for two four year under- graduate programs (Computer Science & Engineering and Information Technology) for all the four year.  
B) Design and development of 2 year program and PhD program
- III. Monitoring quality of teaching and provide assistance to enhance the quality of teaching.
- IV. Assistance in development of various procedures and systems to ensure effectiveness of teaching and governance.
- V. Assistance in creating advisory group(s) consisting of suitable academics and industry personnel who could provide advice and guidance periodically conducting initial meetings of such groups.
- VI. Assistance in developing relationships with other institute in India and overseas as IIIT Vadodara may consider appropriate (with DA-IICT to begin with students exchange)
- VII. DA-IICT faculty will be available to teach courses at IIIT, Vadodara (whenever that is needed and its possible). A suitable remuneration shall be payable to the concerned faculty member by IIIT, Vadodara and it will be on the same line as it paid by the IIT Gandhinagar to DA-IICT faculty for the same purpose.
- VIII. DA-IICT is mentioned as monitoring institution in the publicity materials, brochures and advertisements of IIIT Vadodara until the time the mentorship agreement is valid.

### 2) The scope of work shall not be include:

- I. Development of teaching laboratories, on the case by case basis, IIIT, Vadodara may assign small consulting task separately to appropriate academics at DA-IICT or elsewhere the development of laboratories DA-IICT may help to identify such competent persons for each laboratory.
- II. Procurement of equipment, furniture and services: DA-IICT shall be happy to provide readily available information at its disposal of possible vendors, copies of purchase orders placed by DA-IICT etc.

### 3) The assignment will be executed in the following manner:

1. DA-IICT will create an " IIIT Vadodara cell" at DA-IICT. The cell will be convened by a senior academic with substantial experience of administration in academics. The Cell will be provided with adequate manpower as needed by the Convener to be effective. The Convener of the Cell will be the nodal person for the communication between IIIT Vadodara and DA-IICT.
2. For the scope of work enumerated in para (1) above, DA-IICT will mostly utilize the services of its own faculty and staff, in case of experts drawn from elsewhere. The cost of their travel, board and lodging will be covered by IIIT Vadodara.
3. In order to be effective in this kind of assignment the colleagues (faculty, staff and administrators ) at the institution where IIIT Vadodara will initially function are respective and cooperative. The officials of Government Of Gujrat and member of Board (and other statutory committees) of IIIT Vadodara will also extent full support, assistance and encouragement to DA-IICT in carrying out membership duties.
4. The tenure of this assignment will be one year initially. Based on mutual experience, the assignment may be extended further either on this vary terms and conditions or on renegotiate terms.
5. The fees for the above will be Actual Expenditure incurred + 20% thereon towards incidental expenses as consulting fees to DA-IICT + service tax. The amount is payable in full in advance cheque/ draft in favour of "Dhirubhai Ambani Institute of Information and Communication Technology, Gandhinagar.

