



DA-IICT

NOTICE

It is notified for information of all students that:

1. 100 % attendance of students is expected at Lectures, Tutorials and Practicals as also at the Special Lectures arranged for their own benefit. Minimum attendance of 80 % is compulsory and the students must bear that in mind. Students falling short of 80% attendance are liable to be awarded F grade and not allowed to appear in the end-semester examination.
2. In view of above, there is no “leave” as such. Consequently, the question of granting leave does not arise. Absence on account of illness or for reasons of emergency will still be considered absence under Rule 1 above.
3. A student who is unable to appear in part or whole of in-semester examination due to illness, accident or death in the family, should apply to the respective Convenor for approval. The application must be supported (i) **by proper medical certificate issued by or duly approved by the Medical Officer of DA-IICT (if issued by another qualified medical practitioner) only** or (ii) by adequate evidence in the case of accident or death in the family. Application which is not so supported will not be considered. Concerned faculty may grant a special re-examination or other mode of assessment only after approval by the Convenor.
4. Absence in end-semester examination would be treated as stated in the Academic Requirements.

Dean (Academic Programs)

Gandhinagar

Date : January 19, 2006

Cc : Faculty

Executive Registrar

Deputy Registrar